

DRAFT MINUTES

2022/067

CUDDINGTON PARISH COUNCIL **Draft Minutes of Parish Council Meeting held in the Bernard Hall** **TUESDAY 28th JUNE 2022 at 7pm**

PRESENT: Ken Birkby (KB), Ken Brown (KMB), Julia Ridout (JR), Lorraine Stevens (LS), Ravern Stevens (RS), Ken Trew (KT), Venetia Davies (Clerk and RFO).

Parishioners: There were no Parishioners present.

NB: Action points highlighted

Parishioners Question Time. There were no questions

1. Apologies

Malcolm Thomas (MT), Paul Irwin (PI) and Ashley Waite (AW).

2. Approval of Draft Minutes

The Draft Minutes of the May meeting were **agreed and signed** as a true record by KB, Chair.

3. Matters Arising

- **Wildlife Project.** Payment for bench approved (see Order for Payments). **ACTION: JR to instruct Simon Brown for installation on Lower Green.** Gentler slope to be considered (£430) after installation. Awaiting two further benches (playing field near the Platinum Jubilee commemorative tree and at the old dugout). Bird and bat boxes received. **ACTION: JR to arrange installation (Andy Lockett). LS/CLERK to reclaim grant.**
- **Cuddington Green Initiative** ongoing (KT/LS/JR).
- **Village Maintenance/Colin Woolford LAT.** Poor condition of Bridleway 6. Awaiting.
- **Boules Pitch.** **ACTION: KB to obtain new sleepers in Spring (in region of £200).** The PC has agreed to meet the cost.
- **Boardwalk, Nether Winchendon.** Work from RoW now overdue. **ACTION: CLERK to chase.**
- **Viability of Dadbrook Footway/Cycleway scheme including improvements to speed limits and crossing.** The PC awaits announcement from Government in April in response to Bucks Council request for funds to improve local bus services (including the possible re-routing of the 280 to serve Cuddington).
- **Resurfacing of the carpark at the playing field.** Quotations are in the region of £15,000. **ACTION: MT to complete National Lottery funding application once bank has responded to change of address details on the CPFA account.** The installation of two electric vehicle charging points (in the region of £8k) has been postponed until a later time.
- **Haddenham and Waddesdon Community Board.** The Environment group met 27/06/22 (Apologies, JR). The Walking and Cycling group have not met again as the group was unable to proceed with the Greenway project. KB to emphasis its importance.
- TAG 2: Ravern Stevens. **ACTION: KB to reinstate with activists.**
- **Assets of Community Value:** Expiry dates: Allotments (11.04.23), Cuddington Village Stores and Post Office (15.09.24) and Crown PH (15.09.25).
- **PC Governance.** **ACTION: CLERK to upload on updated governance on website.**
- **Gate access on to Spicketts Lane.** In line with the original planning conditions, the Parish Council remains opposed to any access from Spicketts Lane onto the public highway. **ACTION: KT to rearrange meeting requested by resident.**
- **HGV and Weight Limit on bridges.** KB in liaison with Working Group
- **Pedestrian Safety at Crossing Point/Footpath CUD13.** Two signs warning of pedestrians in the carriageway have been installed. Mirror ordered. **ACTION: CLERK to send drafted letter to landowner requesting urgent inspection of the footpath.** It appears that the current route of the path is not as specified on the definitive maps.
- **Footpath to Haddenham.** Temporarily diverted (for a period of 6 months).

1

The Agenda and Minutes of the Parish Council meetings can also be viewed at
www.cuddingtonvillage.com

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DRAFT MINUTES

2022/068

4. Declarations of Interest

All Parish Councillors have declared an interest in the Neighbourhood Plan.

5. Cuddington Neighbourhood Plan

The Poll will be held on **Thursday 30th June 2022** from **7am to 10pm** at **The Bernard Hall, Upper Church Street, Cuddington, HP18 0AP**. Information on the Referendum is published on the [Buckinghamshire Council website](#). Residents are encouraged to **VOTE YES TO THE NEIGHBOURHOOD PLAN** on polling day. **ACTION: CLERK to upload reminder to vote on Village website.**

6. Registration of Parish Council Land with Land Registry

Upper Green, Lower Green and Playing Fields. Permission granted from Bucks Council to use Definitive Maps for Land Registry. JR has submitted the application and is awaiting outcome.

7. Right of Access over Vale of Aylesbury Housing Trust (VAHT) land to Playing Fields

Fairhive Homes has confirmed that the legal fees can be shared with the PC (between £950 and £1,500 + VAT). Clerk has instructed to proceed.

8. Planning

The following planning application was received after the publication of the June agenda.

- **22/02043/APP - Swan Cottage, Aylesbury Road, Cuddington, HP18 0BG**
Variation of condition 2 (approved plan) and 3 (materials) relating to application 21/03904/APP (Householder application for conversion of garage into habitable accommodation, part ground floor and part first floor rear extensions and recladding). Comment date: 22nd July 2022.
ACTION: CLERK to return No Objections to Buckinghamshire Council and ratify PC comments at July meeting.
- **Buckinghamshire Council Bucks Local Plan.** Councillors agreed to comment on the proposed draft Bucks HELAA methodology for the Bucks Local Plan. **ACTION: CLERK to send approved draft to Bucks Council.**
- **New Design Code for Buckinghamshire.** **ACTION: Cllrs to review and send comments to KT**
- **Planning Tracker.** It was agreed to incorporate the Hugo Fox planning tracker on cuddingtonvillage.com for a one-off payment (£140.00 + VAT) and a monthly charge of £10.00 (+ VAT) thereafter. **ACTION: CLERK to instruct.**

9. Road Safety Issues

Aylesbury Road Safety Project. Having consulted Thames Valley Police, TfB now believe that the current design for the proposed Build Outs is no longer practicable. The latest SID speed data has been sent to TfB together with a copy of the 2018 traffic report for comparison. In addition to other measures (the reduction of speed zones at village approaches including transition 'buffer zones' of 40mph at all three village entrances), the Parish Council discussed speed humps and deliverability as an alternative measure and referred to similar schemes in Haddenham and Long Crendon. The HS2 Safety Fund has agreed to hold the recent funding application on file under the basis of 'traffic calming measures.'

10. Playground Improvements

Funding awarded from H&W Community Board (£10k) and S106 monies authorised. The Working Group is seeking funding for part of the shortfall (£5k); the PC resolved to meet should additional funding be unsuccessful. The installation date of the new equipment is likely to be September.

DRAFT MINUTES

2022/069

11. Buckinghamshire Council Electric Vehicle 5-year Action Plan

The Action Plan covers a range of measures including doubling the number of EV charging parking spaces across Bucks by 2023/4 and an ambition to have more than 1,000 publicly available charging spaces across the county by 2027. Councillors agreed to defer.

12. Tree planting project as part of the relaunch of the Bernwood Jubilee way

ACTION: CLERK to inform Elaine Hassell of the PC's interest in this project. JR to attend Teams meeting if available.

13. Village Contingency Plan

Councillors agreed there was no need to have a Contingency plan.

14. Correspondence

Buckinghamshire Archives. Memorabilia from The Queen's Platinum Jubilee as a record for future generations. Kindly sent by Ellen Dyer.

15. Reports from Councillors attending meetings and outside organisations including CPFA,

- LS attended the Bernard Hall AGM, chaired by new Chair, Rob-Morris Jones. Wifi is now available in the Bernard Hall. Councillors were disappointed to not be notified.
ACTION: CLERK to request password.
- CPFA meeting – 7th July 2022. **ACTION: LS** to attend. The Parish Council has agreed to carry forward request to plant a replacement Queen Silver Jubilee tree.

16. Contributions from Buckinghamshire Council Councillors

There were no contributions.

17. Finance

- **Balance from Minutes of previous meeting** (26th April 2022): **£83,606.79**
- **Receipts: £7,618.90** (VAT Return)
- **BACS Debits: £1,200.00** (Platinum Jubilee Marquee)
- **Balance of Bank Account: £90,025.69** (as at 15th June 2022)
- a. **Orders for Payment: £3,287.57**
 - **Venetia Davies - £555.70** (£422.72 + £105.68 (Audit and CNP) + £15.00 (Use of Home) + £12.30 (£9.00 [£7.50 + £1.50 VAT] and £3.30 [£2.75 + £0.55 VAT] (Stationery and Photocopying).
 - **Ken Birkby - £21.03** (£8.79 [£7.32 + £1.47 VAT] and £12.24 [£10.20 + £2.04 VAT] (Maintenance items)
 - **Blades Turf Care - £1,008.00** (Verge cutting £468.00 (£390.00 + £78.00 VAT), green cutting £330.00 (£275.00 + £55.00), tree watering £210.00 (£175.00 + £35.00)
 - **Neal Waters: £180.00** (Playground grass cutting – 4 cuts: 26/5/22, 2/6/22, 13/6/22, 20/6/22)
 - **Bernard Hall Committee - £72.04** (Hall hire - outstanding from 2021/22)
 - **Lindengate - £284.40** (£237.00 + £47.40 VAT) (bird and bat boxes)
 - **Woodberry of Leamington Spa - £1,130.40** (£942.00 + £188.40 VAT) – 1.8m Bericote Bench
 - **CPRE - £36.00** (renewed Membership)
 - **BALANCE: £86,738.12** (Available Funds less Orders for Payment).

DRAFT MINUTES

2022/070

- b. **Audit/Annual Governance Statement 2021/22.** Internal Audit complete and audit submitted to PKF Littlejohn. Notice of Public Rights and Publication of Accounts for the Year Ended 31st March 2022 issued on Website and Notice Boards.

18. Items for Information

- **CUDDINGTON NEIGHBOURHOOD PLAN REFERENDUM: THURSDAY 30TH JUNE.**
- Best Kept Village. Judging between 1st July and 14th July. Results published around 31st July 2022.
- Haddenham and Waddesdon Community Board Engagement Event – Thursday 30th June at 2pm, Waddesdon Cricket Club. **ACTION: CLERK to upload details on website.**
- July meeting. Apologies, Julia Ridout.
- Overhanging hedges in Village. **ACTION: KB to draft letter for PC to send to residents.**
- Millennium tree plaque. **ACTION: KB to organise repair.**
- Jubilee Funds. **ACTION: LS to transfer funds to PC account (£66.50)**

19. Date and Time of Next Meeting:

TUESDAY 26TH JULY 2022 at 7pm in the Bernard Hall

*The Parish Council meet on **the 4th Tuesday of every month***